

# Pre-Application Report Request

Persons interested in finding out the additional information regarding the interconnection of a distributed energy resource to the Utility's distribution system are to fill out this Pre-Application Report Request. The pre-application report request is to be filled out as completely as possible by the applicant. The Utility will provide the applicant with a Pre-Application Report within 15 business days once the completed Pre-Application Report Request and a \$300 fee is submitted to the Utility.

| Distributed Energy Resource Information   |  |   |
|---|--|---|
| Project Address:  |  |   |
| City:   | State:                                 | Zip Code:                                       |
| GPS Coordinates:  | Nearby Cross Streets:                  |   |
| Location of the Proposed Point of Common Coupling (e.g. meter number or pole number):                   |  |   |
| DER Type ( <i>Check all that apply</i> ):   |  |   |
| <input type="checkbox"/> Solar Photovoltaic   | <input type="checkbox"/> Wind          | <input type="checkbox"/> Battery Storage        |
| <input type="checkbox"/> Combined Heat and Power  | <input type="checkbox"/> Solar Thermal | <input type="checkbox"/> Other (please specify) |
| Total Aggregate Nameplate Rating of Proposed DER System ( <i>kW AC</i> ):                               |  |   |
| Phase Configuration of Proposed DER System  | <input type="checkbox"/> Single        | <input type="checkbox"/> Three                  |
| Service Voltage of Proposed DER System  | Volts                                  |   |
| Will this be a stand-alone generator not interconnected to onsite load (not including station service)? | <input type="checkbox"/> Yes           | <input type="checkbox"/> No                     |

*Please attach copy of site map for proposed project and any additional information that may be helpful in fulfilling the pre-application request. Site map should include true north, proposed project location including general layout, proposed service point location and major roadways.*

| For Office Use Only                                      |                           |  |
|--|---------------------------|--|
| Date Received:   | Application Fee Received: | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Date Completed Pre-Application Report Sent to Applicant: |                           |  |

| <b>Point of Interconnection – Additional Information</b>   |  |
|--|--|
| Is the proposed interconnection to an existing service? (If no, applicant is to skip to the next section.) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Customer Name:   | Customer Account Number:                                 |
| Existing loads at site ( <i>kW AC</i> ):   |  |
| List future additional loads planned for at site ( <i>in kW AC</i> ):                                      |  |

| <b>Project Contact Information</b> |        |           |
|------------------------------------|--------|-----------|
| Full Name:                         |        |           |
| Name of Business:                  |        |           |
| Street Address:                    |        |           |
| City:                              | State: | Zip Code: |
| Email:                             | Phone: |           |

| <b>Payment and Agreement</b>   |                |
|--|----------------|
| <p>There is a non-refundable \$300 fee for the construction of a pre-application report. By signing this document, I acknowledge and understand that:</p> <ul style="list-style-type: none"> <li>• Neither review of this application nor construction of any report shall begin until the full amount of the fee has been paid to Austin Utilities.</li> <li>• The Utility shall provide a report with only the available information on the proposed point of interconnection.</li> <li>• The information provided by the Utility may become outdated and not useful at the time of submission of a complete Interconnection Application.</li> <li>• The confidentiality provision as listed in Section 12.1 of the Overview Process of the Municipal Minnesota Distributed Energy Resource Interconnection Process apply.</li> <li>• Upon receipt of the report no guarantee is made by the Utility that a future Interconnection Application will be approved for this proposed site.</li> </ul> |                |
| _____<br>Applicant Signature:  | _____<br>Date: |

**\*\*\*Please print clearly or type and return completed along with any additional documentation\*\*\***