

# AUSTIN UTILITIES

## MINUTES OF MEETING

4:00 pm, January 21st, 2025

Date

Regular Meeting

Jay Lutz/Steve Greenman

President

### Members Present:

Jay Lutz, 2024 President  
Jeanne Sheehan, Commissioner  
Tyler Hulsebus, Commissioner  
Kristin Johnson, Commissioner  
Steve Greenman, Commissioner

### Others Present:

Mark Nibaur, General Manager  
Alex Bumgardner, Utility Operations Director  
Kory Robinson, Finance & Customer Care Director  
Marc Oleson, Information Technology Director  
Dan Ulland, Employee Relations Director

### Members Absent:

Tom Dankert - Austin City Recorder

President Jay Lutz called the meeting to order.

Moved by Jeanne Sheehan, seconded by Kristin Johnson, to approve the meeting agenda. Approved unanimously.

Moved by Tyler Hulsebus, seconded by Steve Greenman, to approve the regular meeting minutes of December 17th, 2024. Approved unanimously.

Moved by Jeanne Sheehan, seconded by Kristin Johnson, to approve the disbursements summary, accounts payable list, additional bills and expenses, and authorize warrants to be drawn for their payment. Approved unanimously.

Moved by Kristin Johnson, seconded by Jeanne Sheehan, to adjourn the 2024 Board of Commissioners of the Austin Utilities. Sine Die. Approved unanimously.

The Secretary convened the 2025 Board of Commissioners of the Austin Utilities.

Austin City Recorder, Tom Dankert, performed the swearing in of Commissioners Jay Lutz, Kristin Johnson, and Tyler Hulsebus. All were reelected to serve a 4-year term as Commissioner.

Steve Greenman was nominated as President and Tyler Hulsebus as Vice President from among the Commission, for the ensuing year. (In accordance with Chapter 10, Section I, Austin City Charter). Vote taken and approved unanimously.

The Secretary stated the Board's nomination and election of the President and Vice President for 2025, after which, the new President of the Commission continued with the remaining business of the Commission.

Moved by Jeanne Sheehan, seconded by Jay Lutz, to appoint Mark Nibaur as Secretary to the Board for the ensuing year (in accordance with Chapter 10, Section I, Austin City Charter). Approved unanimously.

President, Steve Greenman, stated the Board's appointment of Mark Nibaur as Secretary to the Board, and directed the Secretary to note the members of the 2025 Board of Commissioners of the Austin Utilities. President Steve Greenman, and Secretary Mark Nibaur will be official signers on all Austin Utilities checking accounts for 2025.

The Board appointments to subcommittees included: Personnel Committee: Jeanne Sheehan and Tyler Hulsebus. The Budget Committee representatives will continue to be Kristin Johnson and Steve Greenman and the Policy Committee representative will be Jay Lutz.

Kory Robinson, Finance and Customer Care Director, presented the 4th quarter 2024 charge-offs. Commercial loss was \$948.39, residential loss was \$35,058.15 and miscellaneous receivables were \$5,074.25. Staff also reported that the HeatShare roundup program collected \$3,836.37 in 2024. Combined with total HeatShare donations, including the fuel fund, the total amount collected for the Salvation Army program was \$5,573.92. Moved by Kristin Johnson, seconded by Jay Lutz, to approve the charge offs and HeatShare report as presented. Approved unanimously.

Mark Nibaur, General Manager, presented Resolution No. 333 - Accepting Donations to AU. The list of donations include logo clothing, MN Wild tickets and food gifts from vendors for the holidays. Commissioner Johnson questioned some wording in the resolution. Staff will verify the clause with the City Attorney. Roll call vote taken to approve Resolution No. 333 as presented. Resolution approved 5 years to 0 nays.

Kory Robinson, Finance and Customer Care Director, presented Resolution No. 334 - Designating Depositories for 2025. No changes have been made from 2024. Moved by Jeanne Sheehan, seconded by Jay Lutz, to approve Resolution No. 334 as presented. Roll call vote taken and approved 5 years to 0 nays.

Kory Robinson, Finance and Customer Care Director, presented the annual insurance liability waiver stating AU does not waive the statutory limit. Moved by Kristin Johnson, seconded by Tyler Hulsebus, to approve the waiver as presented. Approved unanimously.

Dan Ulland, Employee Relations Director, presented AU policy changes. Due to the AFSCME labor contract agreement, updates are needed to the policies on medical plan deductibles, health savings account matches, a stop gap bonus for AFSCME members, the BPS for 2025 previously set 3% salary increase maintained, and a \$1,000 457b match to all AFSCME and non contract employees. Moved by Jeanne Sheehan, seconded by Jay Lutz, to approve the policy changes as presented. Approved unanimously.

Dan Ulland, Employee Relations Director, reviewed the timeline for the General Manager search. The position opening will be posted in March with a tentative start date for the new General Manager in July of 2025.

Mark Nibaur, General Manager, reviewed a draft resolution from the League of MN Cities on officially accepting a resignation from a Commissioner. Commissioner Sheehan has indicated she may resign in the upcoming months. Commissioners felt adopting a resolution to accept a resignation would be appropriate in the future.

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Mark Nibaur, General Manager, also updated the Board on the following:

- SMMPA meeting minutes
- Safety committee minutes

The next regular board meeting was set for 4:00 pm, February 18th, 2025. Moved by Kristin Johnson, seconded by Jeanne Sheehan, to adjourn. Approved unanimously at 5:00 pm.

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President

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Secretary