

# CONSERVE & \$AVE®

## 2020 SOLAR ELECTRIC REBATE APPLICATION

### SECTION A. CUSTOMER INFORMATION (please print)

Customer Name \_\_\_\_\_ Account Number \_\_\_\_\_

Installation Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Mailing Address (if different from installation address) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home \_\_\_\_\_ Cell \_\_\_\_\_ Other: \_\_\_\_\_

Contact Phone Number (with area code) \_\_\_\_\_ E-mail Address \_\_\_\_\_

**How did you hear about CONSERVE & SAVE®?**    Billboard    Chamber of Commerce    Contractor    Newspaper    Radio    Retailer/Vendor  
 Social Media    TV    Utility Newsletter    Utility Representative    Utility Web Site    Other \_\_\_\_\_

### SECTION B. CONTRACTOR INFORMATION

Solar Contractor Name \_\_\_\_\_ Lead Installer Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_


Contact Phone Number (with area code) \_\_\_\_\_ E-mail Address \_\_\_\_\_

**The solar installation must include a licensed general contractor and a licensed electrical contractor to be eligible under this program.**

General Contractor Name: \_\_\_\_\_ License Number: \_\_\_\_\_

Electrical Contractor Name: \_\_\_\_\_ License Number: \_\_\_\_\_

Is lead installer NABCEP Solar PV certified? (not required)    No    Yes    If yes, NABCEP Solar PV Number: \_\_\_\_\_

 **SIGNATURE:** I certify:    I have completely filled out Sections A, B, and C  
 I have read, understand, and agree to the terms and conditions – Section D  
 I have attached all support materials:  
     Interconnection Agreement/Documents  
     Shading Analysis Report with Image(s) [Pathfinder, SunEye, or similar]  
     Energy Audit Report  
 I will send a Final Detailed Invoice (required before rebate is paid)  
 All equipment has been installed at the address listed in Section A

CUSTOMER SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

SOLAR INSTALLER SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

*Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.*

**TEAMING UP TO SAVE YOU MONEY**





**CONSERVE & \$AVE®**

**OFFICE USE ONLY**     Gas     Electric     Water    **Total Rebate Amount:**

Date Received \_\_\_\_\_ Date Processed \_\_\_\_\_    **\$** \_\_\_\_\_

Appliance/Equipment \_\_\_\_\_

ID \_\_\_\_\_ Verified By \_\_\_\_\_ FILE NAME: \_\_\_\_\_

## SECTION C. INSTALLATION INFORMATION

**SOLAR MODULE:** Solar Module Manufacturer: \_\_\_\_\_ Solar Module Model Number: \_\_\_\_\_ Number of Modules: \_\_\_\_\_  
Nameplate Module Rating (watts): \_\_\_\_\_ Module Performance Warranty (years): \_\_\_\_\_ Tilt of Panels if Fixed (degrees): \_\_\_\_\_  
Azimuth Angle/Orientation (degrees): \_\_\_\_\_ Thin Film? Yes No

**INVERTER:** Inverter Manufacturer: \_\_\_\_\_ Inverter Model Number: \_\_\_\_\_  
Inverter Rating (kW): \_\_\_\_\_ Inverter Warranty (years): \_\_\_\_\_

**SYSTEM:** System DC Rating (sum of the panel wattage): \_\_\_\_\_ kW (rebate is based on System DC Rating) Shading: \_\_\_\_\_  
System AC Rating: \_\_\_\_\_ kW Expected kWh Production Per Year: \_\_\_\_\_  
System Type: Fixed Seasonally Adjusted Single Axis Dual Axis  
Location: Roof Ground Pole  
Building Permit Number: \_\_\_\_\_ Total Installed Cost: \_\_\_\_\_

<b>OFFICE USE ONLY</b> Rebate Total: _____ Date Interconnected: _____
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## SECTION D. TERMS AND CONDITIONS

The **CONSERVE & SAVE® solar electric rebate for households and businesses provides financial support for the installation of new grid connected solar electric systems. A rebate of \$0.25 per watt (based on the System DC Rating) (up to a maximum lifetime total rebate per location of \$2,500) will be available to customers that meet the following criteria:**

- Install a new photovoltaic (PV) system that is 0.5 kW DC or larger.
- Customer must sign a utility net-metering/interconnection agreement with Austin, Owatonna, or Rochester Public Utilities.
- System must meet the Minnesota Department of Energy Resources rebate requirements in addition to the utility requirements. (See [www.state.mn.us](http://www.state.mn.us); search “solar electric rebate.”)
- Applicants must conduct an energy audit on the proposed installation site and share results with their utility.
- In exchange for the rebate, the utility will own any and all Renewable Energy Credits (RECs) associated with the PV system.

### Installation Requirements:

- Must comply with all applicable federal, state, local and utility laws and requirements.
- Must comply with all applicable building and zoning codes and obtain all appropriate permits, providing copies of such permits to their utility.
- Solar installation must include a licensed general contractor and a licensed electrical contractor.
- The Utility reserves the right to reject any rebate application submitted as a result of work performed by a contractor who has failed to adhere to the terms and conditions established for the rebate program.
- Applicants must demonstrate that system will not be shaded by buildings, trees, electricity poles, towers, chimneys, by using a shading analysis tool and site photo. Installations should result in energy production equivalent to a minimum net effect of 90% of an ideally sited system and 85% when using a compensating technology (e.g. micro-inverters, power optimizers, etc.).
- System must be installed within 90 days of filing the interconnection documents with the utility.

### Equipment Requirements:

- All of the system components must be new.
- PV modules must be certified as meeting the most current edition of Underwriters Laboratory Standard 1703 (UL1703) and must have a 20-year or greater manufacturer’s performance warranty.
- Inverters must be certified as meeting the current edition of Underwriters Laboratory Standard 1741 (UL1741) and come with a minimum five-year manufacturer’s warranty.

### Funding:

- Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-serve basis.

### Steps to Receiving a Solar Electric Rebate:

1. Customer notifies their utility of plans to install a PV system.
2. Customer has an energy audit conducted on the proposed site. Energy audit to be performed by a certified energy auditor, professional engineer, or certified energy manager. If an audit has been conducted on site in the last three years, this step can be skipped.
3. Customer shares energy audit results with their utility.
4. Customer fills out the Generation Interconnection Application.
5. If application is approved, the utility will send all interconnection documents and rebate application to customer.
6. Customer fills out all documents and returns them to their utility, along with a detailed copy of paid invoice/receipt and shading analysis report with image(s).
7. Utility orders meter.
8. Utility and the city building and safety department inspect the installed PV system before issuing a rebate check.
9. Rebate check (up to a maximum lifetime total rebate per location of \$2,500) will be issued to the customer/owner of the property.

### Return the completed application and required documentation to your utility provider:

**Austin Utilities**  
Attn: Rebate Processing  
1908 14th St NE  
Austin, MN 55912-4904  
507.433.8886  
[www.austinutilities.com](http://www.austinutilities.com)

**Owatonna Public Utilities**  
Attn: Rebate Processing  
PO Box 800  
Owatonna, MN 55060-0800  
507.451.2480  
[www.owatonnautilities.com](http://www.owatonnautilities.com)

**Rochester Public Utilities**  
Attn: Rebate Processing  
4000 E River Rd NE  
Rochester, MN 55906-2813  
507.280.1500  
[www.rpu.org](http://www.rpu.org)