

# CONSERVE & \$AVE<sup>®</sup>

## 2023 RESIDENTIAL FURNACE/BOILER 2-YEAR CLEAN & TUNE-UP REBATE APPLICATION

### SECTION A. CUSTOMER INFORMATION (please print)

#### Step 1:

|  |                |       |                |
|--|----------------|-------|----------------|
| Customer Name (as it appears on your utility bill)       | Account Number |       |                |
| Installation Address                                     | City           | State | Zip Code       |
| Mailing Address (if different from installation address) | City           | State | Zip Code       |
| Contact Phone Number (with area code)                    | Home           | Cell  | Other:         |
|  |                |       | E-mail Address |

#### Step 2:



Please apply rebate to my account.

Please send me a rebate check.

Rebates \$75 and under will be applied to your account. If a box is not checked a bill credit will automatically be issued.

#### Step 3:

How did you hear about CONSERVE & SAVE<sup>®</sup>? (pick one)

|  |  |                                     |   |   |
|--|--|-------------------------------------|---|---|
| <input type="checkbox"/> Billboard       | <input type="checkbox"/> Chamber of Commerce | <input type="checkbox"/> Contractor | <input type="checkbox"/> Newspaper          | <input type="checkbox"/> Radio                  |
| <input type="checkbox"/> Retailer/Vendor | <input type="checkbox"/> Social Media        | <input type="checkbox"/> TV         | <input type="checkbox"/> Utility Newsletter | <input type="checkbox"/> Utility Representative |
|  |  |                                     | <input type="checkbox"/> Utility Web Site   | <input type="checkbox"/> Other _____            |

#### Step 4:

|                      |                                       |                    |                                       |                             |
|----------------------|---------------------------------------|--------------------|---------------------------------------|-----------------------------|
| <b>I am a:</b>       | <b>My building type is:</b>           | <b>I am a:</b>     | <b>My home/business is heated by:</b> | <b>My water heating is:</b> |
| Residential Customer | Single Family                         | Owner/Occupant     | Electric                              | Electric                    |
| Commercial Customer  | Multi-Family                          | Owner/Non-Occupant | Gas                                   | Gas                         |
|                      | <i>buildings with 2 or more units</i> | Renter             | Don't Know                            | Don't Know                  |

**By typing my first and last names in the CUSTOMER SIGNATURE BOX below, I am signing this document and certify:**

- I have completely filled out Section A
- I have read, understand, and agree to the terms and conditions – Section D, #1
- I have attached all support materials – Section D, #4
- All equipment has been installed at the address listed in Section A

*Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.*

CUSTOMER SIGNATURE BOX \_\_\_\_\_ Date \_\_\_\_\_

TECHNICIAN SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

TEAMING UP TO SAVE YOU MONEY

**AUSTIN UTILITIES**  
Commitment to Better Living

**OWATONNA PUBLIC UTILITIES**

CONSERVE & \$AVE<sup>®</sup>

OFFICE USE ONLY

Gas     Electric     Water    **Total Rebate Amount:**

Date Received \_\_\_\_\_
Date Processed \_\_\_\_\_

Appliance/Equipment \_\_\_\_\_

\$

ID \_\_\_\_\_ Verified By \_\_\_\_\_ FILE NAME: \_\_\_\_\_

**SECTION B. CONTRACTOR INFORMATION (This section to be completed by contractor.) PLEASE PRINT**

**ALL SERVICE WORK MUST BE PERFORMED BY A PROFESSIONAL HVAC OR BOILER SERVICE TECHNICIAN.**

Business Name \_\_\_\_\_ Technician Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Daytime Phone Number (with area code) \_\_\_\_\_ E-mail Address \_\_\_\_\_

**SECTION C. EQUIPMENT & SERVICE INFORMATION (This section to be completed by contractor.) PLEASE PRINT**

**EQUIPMENT INFORMATION:**                      Furnace                      Boiler

Manufacturer \_\_\_\_\_ Serial Number \_\_\_\_\_

Model Name \_\_\_\_\_ Model Number \_\_\_\_\_

BTU Rating \_\_\_\_\_ Rated Efficiency (AFUE%) \_\_\_\_\_

**SERVICE INFORMATION:**      Date of Service: \_\_\_\_\_      Cost of Service: \_\_\_\_\_

**FURNACE/BOILER CLEAN & TUNE-UP SERVICE CHECKLIST (please include separate sheets for multiple units):**

**TECHNICIAN: Please sign the front of this application to certify all checklist items have been completed!**

- |  |  |
|--|--|
| Check filter; change as needed.                              | Complete visual inspection of system piping and insulation.      |
| Check fan/pump motor; lubricate as needed.                   | Check adequacy of combustion air intake.                         |
| Clean burners, combustion chamber and heat exchange surface, | Adjust burner and gas input, manual, or motorized draft control. |
| Adjust air-flow and reduce excessive stack temperatures.     | Check proper venting.  |
| Clean and inspect burner nozzle.                             | Check safety controls.   |
| Clean burners, combustion chamber and heat exchange surface, |  |
| when weather or operating schedule permits.                  |  |

**SECTION D. REBATE APPLICATION CHECKLIST**

**This program offers a \$25 rebate for the completion of a professional clean and tune-up of your furnace or boiler. Use this checklist to complete the steps to receive your rebates:**

- Read the following terms and conditions to determine if you are eligible for a rebate:
  - Only one service address per application. Each service address is eligible every other year.
  - The utility reserves the right to apply rebates to past due accounts.
  - Furnace/Boiler Clean & Tune-Ups must be performed on equipment connected to a residential natural gas service supplied by Austin Utilities or Owatonna Public Utilities and is subject to inspection.
  - The Furnace/Boiler Clean & Tune-Up must be performed by a professional HVAC or boiler service technician. Austin Utilities and Owatonna Public Utilities assume no liability for any incidental or consequential damages resulting from the Furnace/Boiler Clean & Tune-Up provided by the service technician.
  - The Furnace/Boiler Clean & Tune-Up must meet the Minimum Service Requirements as specified in this rebate application Section C. EQUIPMENT & SERVICE INFORMATION.
  - Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-served basis. All applications from the previous year's purchases must be received by March 31.
  - Rebates can only be offered on Furnace/Boiler Clean & Tune-Up services that are completed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for Clean & Tune-Up services completed between the discontinued date and the end of that year.
  - Austin Utilities and Owatonna Public Utilities assume no liability for any incidental or consequential damages resulting from the Clean & Tune-Up service provided by the contractor.
- Customer must complete Section A. Contractor must complete Sections B and C making sure to fill out all required sections in detail. Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.
- Include a final, detailed copy of the original service receipt or invoice showing the customer name as well as the date and description of service.
- Sign and date the application.
- Information contained in this rebate application may be shared with the Minnesota Department of Commerce and our co-op partners.
- Submit completed forms and required documentation to your utility provider:

**Austin Utilities**  
**Apply by Mail:** Attn: Rebate Processing  
 1908 14th St NE  
 Austin, MN 55912-4904  
 507-433-8886  
**Apply Online:** www.austinutilities.com  
**Apply by Email:** rebates@austinutilities.com

**Owatonna Public Utilities**  
**Apply by Mail:** Attn: Rebate Processing  
 PO Box 800  
 Owatonna, MN 55060-0800  
 507-451-2480  
**Apply Online:** www.owatonnautilities.com  
**Apply by Email:** rebates@owatonnautilities.com