CONSERVE & $AVE™

HOUSE CALL AUDIT REBATE APPLICATION

SECTION A. CUSTOMER INFORMATION (please print)

Step 1:

Customer Name (as it appears on your utility bill) | Account Number

Installation Address | City | State: MN | Zip Code

Mailing Address (if different from installation address) | City | State: MN | Zip Code

☐ Home ☐ Cell ☐ Other:

Contact Phone Number (with area code) | E-mail Address

Step 2:

☐ Please apply rebate to my account. ☐ Please send me a rebate check.

Rebates $75 and under will be applied to your account. If a box is not checked a bill credit will automatically be issued.

Step 3:

When was your CONSERVE & SAVE™ HOUSE CALL AUDIT performed? _____

Step 4:

How did you hear about CONSERVE & SAVE™? (pick one) ☐ Billboard ☐ Chamber of Commerce ☐ Contractor ☐ Newspaper ☐ Radio ☐ Retailer/Vendor ☐ Social Media ☐ TV ☐ Utility Newsletter ☐ Utility Representative ☐ Utility Web Site ☐ Other _____

Step 5:

I am a:
- ☐ Residential Customer
- ☐ Commercial Customer

My building type is:
- ☐ Single Family
- ☐ Multi-Family
  buildings with 2 or more units

I am a:
- ☐ Owner/Occupant
- ☐ Owner/Non-Occupant
- ☐ Renter

My home/business is heated by:
- ☐ Electric
- ☐ Gas
- ☐ Don't Know

My water heating is:
- ☐ Electric
- ☐ Gas
- ☐ Don't Know

SIGNATURE: By typing my first and last names in the CUSTOMER SIGNATURE box below, I am signing this document and certify:

- ☐ **I have completely filled out Sections A and C**
- ☐ **I have read, understand, and agree to the terms and conditions – Section B, #1**
- ☐ **I have attached all support materials – Section B, #3-5**
- ☐ **All equipment has been installed at the address listed in Section A**

Allow 6-8 weeks for processing. ***Missing or incorrect information will increase the processing time.***

CUSTOMER SIGNATURE_____ **Date**_____

TEAMING UP TO SAVE YOU MONEY

AUSTIN UTILITIES Connections for Better Living® | OWATONNA PUBLIC UTILITIES

CONSERVE & $AVE™

OFFICE USE ONLY ❑ Gas ❑ Electric ❑ Water

Total Rebate Amount: $

Date Received_____ Date Processed_____

Appliance/Equipment _____

ID_____ Verified By_____ FILE NAME:_____

SECTION B. REBATE APPLICATION CHECKLIST

Use this checklist to complete the steps to receive your rebates:

☐ **1.** Read the following terms and conditions to determine if you are eligible for a rebate:

- Only one service address per application.
- Only customers who have had a CONSERVE & SAVE™ HOUSE CALL AUDIT may qualify for these rebates.
- The Utility reserves the right to apply rebates to past due accounts. Rebates $75 and under will be applied to your account. Rebates will not exceed the purchase price.
- Energy-efficient equipment must be connected to a natural gas service supplied by Austin Utilities or Owatonna Public Utilities and is subject to inspection.
- Purchase and install **NEW** products. Reconditioned, refurbished, or second-hand equipment is not eligible for a rebate.
- Equipment installations must meet our Minimum Efficiency Requirements to qualify for a rebate.
- Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-served basis. All applications from the current year's purchases must be received by March 31 of the following year.
- Rebates can only be offered on equipment that is installed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for items installed between the discontinued date and the end of that year.

☐ **2.** Complete the application, making sure to fill out all required sections in detail. Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.

☐ **3.** Include a final, detailed copy of the original sales receipt, invoice, or picking slip showing the customer name, date of sale, manufacturer name, model number, size, and date of installation.

☐ **4.** Sign the application.

☐ **5.** Information contained in this rebate application may be shared with the Minnesota Department of Commerce and our co-op partners.

☐ **6.** Submit completed forms and required documentation to your utility provider:

Austin Utilities
Apply by Mail: Attn: Rebate Processing
1908 14th St NE
Austin, MN 55912-4904
507-433-8886
Apply Online: www.austinutilities.com
Apply by Email: rebates@austinutilities.com

Owatonna Public Utilities
Apply by Mail: Attn: Rebate Processing
PO Box 800
Owatonna, MN 55060-0800
507-451-2480
Apply Online: www.owatonnautilities.com
Apply by Email: rebates@owatonnautilities.com

SECTION C. CONTRACTOR/RETAILER INFORMATION (please print)

Contractor's/Retailer's Name _____ Contact Person _____ Phone Number (with area code) _____

Installer's Name (**write SELF if customer installed**) _____

Type of Appliance/Equipment Installed _____

Contractor's/Retailer's Name _____ Contact Person _____ Phone Number (with area code) _____

Installer's Name (**write SELF if customer installed**) _____

Type of Appliance/Equipment Installed _____

ONLY CUSTOMERS WHO HAVE HAD A HOUSE CALL AUDIT PERFORMED MAY QUALIFY FOR THESE REBATES!

QUALIFIED CONTRACTOR VERIFICATION (Complete for any qualified contractor installed work.)

Summary of work performed (check all that apply):

☐ Attic Air Sealing ☐ Attic Insulation ☐ Wall Cavity Insulation ☐ R5 Rigid Foam (added to outside of insulated walls)

The following section must be completed if attic air sealing, or wall cavity insulation work was performed:

Pre-installation blower door test: _____CFM at _____Pa Post-installation blower door test:_____CFM at _____Pa

% blower door CFM reduction: _____% If less than 25% reduction, please explain: _____

Does house have an atmospherically-vented water heater, furnace, or boiler? ☐ Yes ☐ No

If Yes, initial below to confirm that the following tests were completed and the property owner was advised of any safety issues:

_____ Spillage evaluation for all atmospherically-vented gas appliances

_____ Worst-case negative pressure measurement for each combustion appliance zone

Signature of qualified contractor: _____ **Date:** _____

By signing, I certify that all of the values above are true and accurate and that all work was performed in accordance with the *CONSERVE & SAVE™ HOUSE CALL Program Air Sealing and Insulation Contractor Requirements and Standards*.

Contractor Name (printed): _____ Contractor License #: _____

ATTIC AIR SEALING AND/OR RIM JOIST SEALING/INSULATION (Retrofit only)

MINIMUM EFFICIENCY REQUIREMENTS: All bypasses indicated by House Call audit must be addressed. Post-Installation Blower Door Verification required.

*REBATE: **Qualified Contractor Installed**: Air Sealing: $200; Rim Joist Sealing/Insulation: $150*

Sealing Type: ☐ Air Sealing ☐ Rim Joist Sealing/Insulation

☐ **Check here to signify that all bypasses identified in audit were sealed. If not, explain:**

Describe any additional air sealing performed not identified by audit:

OFFICE USE ONLY
Rebate Total: $_____
Savings: _____**ccf**

# of Stories: Date of Installation:

ATTIC INSULATION – CONDITIONED LIVING SPACE (Retrofit only.) (Insulation in garage does not qualify for a rebate.)

MINIMUM EFFICIENCY REQUIREMENTS: Must add a minimum of R19 with an ending R value of 49 or greater. All attic bypasses must be sealed prior to adding insulation.

*REBATE: **Qualified Contractor Installed**: $350 (Rebate is capped at 50% of cost.)*

Installation Type: ☐ Self-Installed ☐ Qualified Contractor Installed *(see top of this page)*

Were all attic bypasses sealed? ☐ Yes ☐ No. (If No, does not qualify for a rebate.)

Description of Insulation Improvements:

Manufacturer & Type of Insulation Added: Inches of Insulation Added:

Square feet covered: Date of Installation:

Initial R-Value: _____ R-Value Added: _____ Total Ending R-Value (*Initial + Added*): _____

OFFICE USE ONLY
Rebate Total: $_____
Savings: _____**ccf**

WALL INSULATION (Retrofit only)

MINIMUM EFFICIENCY REQUIREMENTS: Minimum 450 sq. ft. of insulation for rebate. All requirements must be verified through House Call audit.
INJECTION (QUALIFIED CONTRACTOR INSTALLED): Empty cavities only. Post-Installation Blower Door Verification required.
EXTERIOR RIGID FOAM: R5 or greater over already insulated wall. Wall cavities must be filled.

*REBATE: **Injection (Qualified Contractor Installed)**: $300; **Exterior Rigid Foam Insulation**: $200*

Insulation Type: ☐ Injection (Qualified Contractor Installed – *see top of page 3)* ☐ Exterior Rigid Foam

Description of Insulation Improvements: _____

Manufacturer & Type of Insulation Added: _____ Inches of Insulation Added: _____

Square feet covered: _____ Date of Installation: _____

Initial R-Value: _____ R-Value Added: _____ Total Ending R-Value (*Initial + Added*): _____

OFFICE USE ONLY

Rebate Total: $_____

Savings: _____**ccf**

ORPHANED WATER HEATERS

REQUIREMENT: MUST BE IDENTIFIED DURING HOUSE CALL AUDIT.

(UEF = Uniform Energy Factor this can be found on the AHRI certificate)
(www.ahridirectory.org)
(AHRI = Air-Conditioning, Heating, and Refrigeration Institute

STORAGE (TANK) WATER HEATERS – MINIMUM EFFICIENCY REQUIREMENTS: 0.81 UEF
STORAGE WATER HEATER REBATES: 0.81 UEF = $450

INSTANTANEOUS (TANKLESS) WATER HEATERS – MINIMUM EFFICIENCY REQUIREMENTS: 0.95 UEF
INSTANTANEOUS WATER HEATER REBATES: 0.95 UEF = $450

Equipment Type: ☐ Storage (Tank) Water Heater ☐ Instantaneous (Tankless) Water Heater

Manufacturer's Name: _____ Model Name: _____ Model #: _____

Rated Storage Gallons: _____ Rated Efficiency (UEF): _____ Number of Units Installed: _____

AHRI Certified Reference #: _____ Date of Installation: _____
Required – please include copy of AHRI Certificate.

OFFICE USE ONLY

Rebate Total: $_____

Thank you for purchasing new, efficient appliances and equipment and for applying for a CONSERVE & SAVE™ rebate!

When purchasing new items, continue to look for the ENERGY STAR®, ENERGY STAR® Most Efficient, and WaterSense® labels. By doing so, you will save energy, water, and money while ensuring product performance. Austin Utilities and Owatonna Public Utilities may also offer a CONSERVE & SAVE™ rebate on your purchase! For a complete list of available rebates, amounts, and to download rebate applications with minimum efficiency requirements and complete terms and conditions, visit your utility's website:

www.austinutilities.com • www.owatonnautilities.com

TEAMING UP TO SAVE YOU MONEY

AUSTIN UTILITIES
Connections for Better Living®

OWATONNA PUBLIC UTILITIES

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look for WaterSense Meets EPA Criteria

ENERGY STAR

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