

# CONSERVE & \$AVE™

## COMMERCIAL BOILER CLEAN & TUNE-UP REBATE APPLICATION

### 1. CUSTOMER INFORMATION (please print)

Account Name \_\_\_\_\_ Account Number \_\_\_\_\_

Installation Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Mailing Address (if different from installation address) (rebate check will be mailed here) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Doing Business As (if different from Account Name) \_\_\_\_\_

 **Apply rebate to our account.** (Rebates \$75 and under will be applied to account.)  **Send us a rebate check.**

**Type of Business:**  Church  Government  Grocery  Health  Industrial  Lodging  
 Multi-family  Office  Restaurant  Retail  School  Other \_\_\_\_\_

**How did you hear about CONSERVE & SAVE™?**  Billboard  Chamber of Commerce  Contractor  Newspaper  Radio  
 Retailer/Vendor  Social Media  TV  Utility Newsletter  Utility Representative  Utility Web Site  Other \_\_\_\_\_

### 2. CONTACT INFORMATION (please print)/CUSTOMER SIGNATURE

**ATTENTION:** THE FOLLOWING SUPPORT ITEMS MUST BE INCLUDED WITH YOUR FULLY-COMPLETED AND SIGNED APPLICATION OR APPLICATION WILL BE RETURNED:

- Original service receipt or invoice showing the customer name as well as the date and description of service
- Copy of **PRE** and **POST** electronic flue gas analyzer combustion efficiency test

Contact Name (rebate check will be mailed to contact) \_\_\_\_\_ Daytime Phone Number \_\_\_\_\_

Email \_\_\_\_\_

By typing my first and last names in the box below, I am signing this document and certify that all the information in the application (including any associated worksheets) is correct to the best of my knowledge. I have read and agree to the Terms and Conditions on the back of this application and that the service meets all CONSERVE & SAVE™ Rebate Program requirements.

Customer's Signature \_\_\_\_\_ Date \_\_\_\_\_

Check here if you DO NOT give us permission to use your business name in advertising our CONSERVE & SAVE® programs.

### 3. CONTRACTOR INFORMATION (please print)

Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_ Email \_\_\_\_\_

**ALL SERVICE WORK MUST BE PERFORMED BY A TECHNICIAN WORKING FOR A LICENSED HEATING CONTRACTOR:**

License Number: \_\_\_\_\_

**TEAMING UP TO SAVE YOU MONEY**



**CONSERVE & \$AVE™**

#### OFFICE USE ONLY

Project Cost: \$ \_\_\_\_\_

Date Received: \_\_\_\_\_ Eligible Rebate Amount: \$ \_\_\_\_\_ (\$50 or 25% of cost up to \$250)

Initials: \_\_\_\_\_ Total Energy Savings (therms): \_\_\_\_\_

#### 4. EQUIPMENT & SERVICE INFORMATION (please print)

##### BOILER INFORMATION:

Manufacturer: \_\_\_\_\_ Serial Number: \_\_\_\_\_

Model Name: \_\_\_\_\_ Model Number: \_\_\_\_\_

Age of Boiler Unit: \_\_\_\_\_ BTU Rating: \_\_\_\_\_

##### BOILER CLEAN & TUNE-UP SERVICE CHECKLIST: **TECHNICIAN: Please sign below to certify all checklist items have been completed!**

- Measure combustion efficiency using an electronic flue gas analyzer. **Must include copy of PRE and POST test data.**
- Clean burners, combustion chamber and heat exchange surface, when weather or operating schedule permits.
- Adjust air-flow and reduce excessive stack temperatures.
- Clean and inspect burner nozzle.
- Complete visual inspection of system piping and insulation.
- Check adequacy of combustion air intake.
- Adjust burner and gas input, manual, or motorized draft control.
- Check proper venting.
- Check safety controls.

**Technician's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

#### 5. REBATE APPLICATION CHECKLIST & TERMS AND CONDITIONS

This program offers a rebate for the completion of a professional clean and tune of your boiler. **Rebate amount is \$50 per boiler tune-up, or 25% of the cost up to \$250.** Use this checklist to complete the steps to receive your rebates:

- 1. Read the following terms and conditions to determine if you are eligible for a rebate:
  - Only one service address per application per year.
  - The utility reserves the right to apply rebates to past due accounts. Rebates will not exceed the purchase price.
  - Boiler Clean & Tune-Ups must be performed on equipment connected to a commercial natural gas service supplied by Austin Utilities or Owatonna Public Utilities and is subject to inspection.
  - **Minimum boiler size must be 100,000 Btuh or greater to be eligible.**
  - The Boiler Clean & Tune-Up service must be performed by a licensed and insured heating contractor. Austin Utilities and Owatonna Public Utilities assume no liability for any incidental or consequential damages resulting from the Boiler Clean & Tune-Up service provided by the contractor.
  - The Boiler Clean & Tune-Up service must complete the items listed in the COMMERCIAL NATURAL GAS BOILER CLEAN & TUNE-UP SERVICE CHECKLIST as specified in this rebate application Section 4 (EQUIPMENT & SERVICE INFORMATION).
  - Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-serve basis. All applications from the current year's purchases must be received by March 31 of the following year.
  - Rebates can only be offered on Boiler Clean & Tune-Up services that are completed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for Boiler Clean & Tune-Up services completed between the discontinued date and the end of that year.
- 2. Have a Boiler Clean & Tune-Up performed by a licensed and insured heating contractor. **The contractor or technician must complete Sections 3 & 4 and sign the rebate application.**
- 3. Complete the application, making sure to fill out all required sections in detail. Missing or incorrect information will increase the processing time.
- 4. Include a final, detailed copy of the original service receipt or invoice showing the customer name as well as the date and description of service.
- 5. Sign the application.

#### RETURN COMPLETED APPLICATION AND REQUIRED DOCUMENTATION TO YOUR UTILITY PROVIDER:

##### Austin Utilities

Attn: Rebate Processing  
1908 14th Street NE  
Austin, MN 55912  
507-433-8886  
www.austinutilities.com  
or email: rebates@austinutilities.com

##### Owatonna Public Utilities

Attn: Rebate Processing  
P.O. Box 800  
Owatonna, MN 55060  
507-451-2480  
www.owatonnautilities.com  
or email: rebates@owatonnautilities.com