

# Supplemental Questions to Austin Utilities Employment Application

## Finance & Customer Care Director

Completion of this supplement is required as part of Austin Utilities' employment process in order to more accurately evaluate your qualifications for the position.

- A) Bachelor's degree (BS) in Accounting, Finance, Business, Public Administration or a closely related field?  
YES NO
- B) Do you have a valid Minnesota Driver's License? YES NO
- C) Do you have at least seven (7) years of progressively responsible financial work, local government or public utility experience preferred?  
YES NO
- D) Do you have at least three (3) years of supervisory experience? YES NO

E) Please state your working experience with a local government and/or public utility:

F) Please explain an instance where you had to create relationships across different organizational levels:

G) Describe your job experience working as a member of a management or leadership team:

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H) Describe your knowledge and experience working with budgeting, forecasting and reporting:

I) What financial or other software systems are you experienced with, and what is your efficiency with each?

J) Please provide past employment examples showing your ability to prioritize multiple tasks and meet deadlines:

K) What is your vision of a perfect work environment?

Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_