

AUSTIN UTILITIES

MINUTES OF MEETING

4:00 pm, January 19, 2021

Date

Regular Meeting

Tom Baudler/Steve Greenman

President

Members Present:

Steve Greenman, President
Jeanne Sheehan, Commissioner (via video call)
Jay Lutz, Commissioner (via video call)
Tom Baudler, Commissioner (via video call)
Kristin Johnson, Commissioner (via video call)

Others Present:

Mark Nibaur, General Manager
Tom Tylutki, Electric Operations Director (via video call)
Alex Bumgardner, Utility Operations Director (via video call)
Ann Christianson, Finance Manager (via video call)
Dan Ulland, Employee Relations Director (via video call)
Kim Duncomb, Employee Relations Director (via video call)
Melissa Swenson, Customer Service Supervisor (via video call)
Kelly Lady, Marketing & Energy Services Mgr. (via video call)

Members Absent:

President Tom Baudler called the meeting to order. Due to COVID-19 limitations, most Commissioners participated through video call.

Moved by Steve Greenman, seconded by Jeanne Sheehan, to approve the meeting agenda. Roll call vote taken and approved unanimously.

Moved by Kristin Johnson, seconded by Steve Greenman, to approve the regular meeting minutes of December 15th, 2020. Roll call vote taken and approved unanimously.

Moved by Steve Greenman, seconded by Kristin Johnson, to approve the disbursements summary, accounts payable list, additional bills and expenses, and authorize warrants to be drawn for their payment. Roll call vote taken and approved unanimously.

Moved by Jeanne Sheehan, seconded by Steve Greenman, to adjourn the 2020 Board of Commissioners of the Austin Utilities. Sine Die. Roll call vote taken and approved unanimously.

The Secretary convened the 2021 Board of Commissioners of the Austin Utilities.

Austin City Recorder, Tom Dankert, administered the oath of office for Kristin Johnson, Thomas C. Baudler, and Jay Lutz, who were elected to serve 2021-2024 terms on the Austin Utilities Board of Commissioners.

Tom Baudler nominated Steve Greenman as President, and Jeanne Sheehan as Vice President from among the Commission, for the ensuing year. (In accordance with Chapter XI, Section I, Austin City Charter). Roll call vote taken and approved unanimously.

The Secretary stated the Board's nomination and election of the President and Vice President for 2021, after which, the new President of the Commission continued with the remaining business of the Commission.

Moved by Tom Baudler, seconded by Jeanne Sheehan, to appoint Mark Nibaur as Secretary to the Board for the ensuing year (in accordance with Chapter XI, Section 1, Austin City Charter). Roll call vote taken and approved unanimously.

President, Steve Greenman, stated the Board's appointment of Mark Nibaur as Secretary to the Board, and directed the Secretary to note the members of the 2021 Board of Commissioners of the Austin Utilities. President Steve Greenman, and Secretary Mark Nibaur will be official signers on all Austin Utilities checking accounts for 2021.

The Board renewed appointments of Committee Members to the Personnel Committee: Jeanne Sheehan and Tom Baudler. The Budget Committee representatives will be Kristin Johnson and Steve Greenman and the Mower County Water Management Committee representative will be Jay Lutz.

Melissa Swenson, Customer Service Supervisor, presented the fourth quarter charge offs. Moved by Jay Lutz, seconded by Kristin Johnson, to approved the charge offs as presented. Roll call vote taken and approved unanimously.

Mark Nibaur, General Manager, presented an update on COVID-19 employee Emergency Paid Sick Leave changes. The government mandate to provide EPSL expired in 2020. City and County officials are considering voluntarily extending the leave for their employees. Commissioners were generally in favor of following the lead of the City if they choose to extend the leave. AU staff with keep Commissioners informed of any changes.

Ann Christianson, Finance Manager, presented Resolution No. 315, Designating Depositories for 2021. Moved by Jeanne Sheehan, seconded by Kristin Johnson to approve Resolution No. 315 as presented. Roll call vote taken and approved 5 yeas to 0 nays.

Ann Christianson, Finance Manager, presented the annual liability insurance waiver. Moved by Tom Baudler, seconded by Jeanne Sheehan, to authorize the General Manager/Secretary to sign the waiver indicating that Austin Utilities does not waive the statutory tort limits. Roll call vote taken and approved unanimously.

Ann Christianson, Finance Manager, presented a request to approve CLA to perform AU's 2020 independent financial audit. Moved by Tom Baudler, seconded by Jeanne Sheehan, to approve CLA to perform the 2020 AU audit. Roll call vote taken and approved unanimously.

Mark Nibaur, General Manager, and Kim Duncomb, Employee Relations Director, presented AU's Pay Equity implementation report to be submitted to the State of MN. The report is filed every 3 years and is based on wages in effect December 31, 2020. AU is in compliance, with an underpayment ratio of 80.8. Moved by Tom Baudler, seconded by Kristin Johnson, to approve the report as presented. Roll call vote taken and approved unanimously.

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(continued)

Mark Nibaur, General Manager, presented Resolution No. 316 - Recognizing Kim Duncomb, retiring Employee Relations Director. The commission thanked her and wished her well in her retirement. New Employee Relations Director, Dan Ulland, was also introduced and welcomed. Moved by Jeanne Sheehan, seconded by Tom Baudler, to approve Resolution No. 316 as presented. Roll call vote taken and approved 5 yeas to 0 nays.

Mark Nibaur, General Manager, presented a potential incentive package for, Nu-tek, a biosciences company considering Austin for a new manufacturing facility. The DCA has put together an incentive package for Nu-tek that would include incentives from AU based on electric demand. The proposed location of the new facility would be in the Creekside Business Park. The proposed incentives would be brought back to the Board for approval in the future.

Mark Nibaur, General Manager, also updated the Board on the following:

- SMMPA minutes
- Safety Committee minutes - Zero OSHA incidents in 2020
- Upcoming Biometric testing at AU
- Potential of in-person meetings resuming

The next regular Board meeting was scheduled for 4:00 pm, Tuesday, February 16th , 2021.

Moved by Kristin Johnson, seconded by Jay Lutz, to adjourn. Roll call vote taken and approved unanimously. Adjourned 5:06 pm.

President

Secretary