

AUSTIN UTILITIES

MINUTES OF MEETING

4:00 pm April 9th, 2019
Date

Regular Meeting

Geoff Baker
Presiding Officer

Members Present:

Tyler Hulsebus, President
Steve Greenman, Commissioner
Geoff Baker, Commissioner
Jeanne Sheehan, Commissioner
Tom Baudler, Commissioner

Others Present:

Mark Nibaur, General Manager
Alex Bumgardner, Energy Resources & Utility Op. Dir.
Tom Tylutki, Electric Distribution Director
Ann Christianson, Finance Manager
Todd Jorgenson, Gas & Water Operations Director
Kim Duncomb, Customer & Employee Relations Director

Members Absent:

President Geoff Baker called the meeting to order.

Moved by Jeanne Sheehan, seconded by Tyler Hulsebus, to approve the meeting agenda. Approved unanimously.

Moved by Tyler Hulsebus, seconded by Steve Greenman, to approve the regular meeting minutes of March 12th, 2019. Approved unanimously.

Moved by Steve Greenman, seconded by Jeanne Sheehan, to approve the disbursements summary, accounts payable list, additional bills and expenses, and authorize warrants to be drawn for their payment. Approved unanimously.

Elaine Hansen, Austin Area Chamber of Commerce, presented AU with a 20 year membership award and thanked AU for their support. Ms. Hansen also requested AU continue to support Austin's FreedomFest celebration by donating \$10,000, as AU has done for many years. Moved by Jeanne Sheehan, seconded by Tyler Hulsebus, to donate \$10,000 to Freedomfest. Approved unanimously.

Melissa Swenson, Customer Service Supervisor, presented the first quarter 2019 charge offs. Moved by Tom Baudler seconded by Jeanne Sheehan, to approved the charge offs as presented. Approved unanimously.

Todd Jorgenson, Gas and Water Operations Director, and Terry Bovee, consultant, reviewed AU's Wellhead Protection Plan. The plan is a requirement of the Department of Health and has been in development for more than a year. The scope of the plan includes groundwater vulnerability, future goals and plans for educating the public. A public hearing will be conducted on June 11th, 2019 before submitting to the MN Dept. of Health for state approval.

Ann Christianson, Finance Manager, and Kim Hillberg, Clifton Larsen Allen, presented the 2018 financial audit. Ms. Hillberg noted the audit went smoothly with no findings and it received the highest rank. Moved by Tom Baudler, seconded by Jeanne Sheehan, to receive and place on file the 2018 Annual Audit and Internal Annual Report and forward to the Austin City Council. Approved unanimously.

Mark Nibaur, General Manager, presented Resolution No. 302 - Memorandum of understanding between Austin Utilities and UFCW Union, Local 9 regarding adoption of the new base pay schedule. Moved by Steve Greenman, seconded by Tyler Hulsebus, to approve Resolution No. 302. Approved unanimously.

Mark Nibaur, General Manager, presented an update on the potential Turtle Creek II project. Staff recommends presenting residents with a \$16,000 water access fee per residential unit equivalent. Discussion was held on the level of socialization and number of residents willing to commit. Commissioner Hulsebus requested more information on the cost difference between basic water service and the upsized water main proposed.

Mark Nibaur, General Manager, requested approval for a second year of the Riverland Community College Workforce Development Scholarship. The \$2,500 award will only be eligible to an AU customer and preference to the manufacturing/information technology fields. Moved by Tom Baudler, seconded by Jeanne Sheehan, to approve the scholarship as presented. Approved unanimously.

Mark Nibaur, General Manager, also updated the Board on the following:

- SMMPA minutes
- Safety Committee minutes
- 2019 Best Places to Work

The next regular Board meeting was scheduled for 4:00 pm, May 14th, 2019. A Board Work Session is also scheduled for 7:30 am, May 23rd, 2019.

Moved by Tyler Hulsebus, seconded by Jeanne Sheehan, to adjourn the meeting. Approved unanimously. Adjourned 5:29 pm.

President

Secretary