



# Austin Utilities Partnering in Energy Solutions Program

## PIES Project Submission Form

Customer Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Customer Account #: \_\_\_\_\_ Phone #: \_\_\_\_\_

Energy Solutions Partner: \_\_\_\_\_

Provide a brief description of the energy conservation project:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- A. Project's total cost (Completed detailed estimate or invoice attached): \$ \_\_\_\_\_
- B. Project's estimated rebate (Completed rebate application attached): \$ \_\_\_\_\_
- C. Requested financing amount (Line **A** minus Line **B**, or **Maximum \$25,000**): \$ \_\_\_\_\_

**Required with the submission of this form:**

- Proper administration fee (fee is required with the submission of this form)
- Completed estimated rebate application
- Estimated project cost invoice

Project's Requested Financing Amount	Maximum Length Payment Term (Months)	Administration Fee	Interest Rate
\$5,000 or less	12	\$300	0%
\$5001 to \$25,000	24	\$500	0%

**The customer agrees to:**

- Make monthly payments by the invoice due date. If the account receives two delinquent notices within a twelve month period or defaults on a payment, the customer will be removed from the program immediately and full payment on the financed amount will be due.
- If the business closes or files bankruptcy, the balance of the financed amount is due immediately.

**Upon completion of the customer project, Austin Utilities agrees to:**

- Pay the project's actual rebates directly to you, the customer, for you to make your final payment to our Energy Solutions Partner (rebate application must be completed by the Energy Solutions Partner)
- Pay the Energy Solutions Partner for the project's total cost minus project's actual rebates (not to exceed \$25,000, copy of the project's customer invoice must be attached)

Austin Utilities will notify the customer and the Energy Solutions Partner by mail when the customer billing payment option process is completed. When completed, the customer authorizes Austin Utilities to bill them for their qualifying energy conservation project using the customer billing payment option.

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Austin Utilities Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_